

HEIVA I UTAH

**VENDOR/CRAFT BOOTH RULES AND APPLICATION**

Vendors agree to abide by all requirements and regulations set forth by HEIVA I UTAH Committee, Miller Campus Guidelines, and the City and County of Salt Lake Valley, Utah. Failure to adhere to the requirements and regulations may result in the closure of your booth and the forfeiture of fees paid to HEIVA I UTAH and future participation in the event.

- All fees must be received no later than March 15th, 2012: \$150booth fee (includes a \$50 refundable cleaning deposit).Only money orders or cashier’s checks will be accepted. Any cancellations after April 1st, 2012, regardless of the reason, the Vendor will forfeit their booth fee of \$150 there will be absolutely no subletting of booth space under any circumstances.
- Vendors will be allowed to set up at 12:30 pm-10:00 pm.
- You are required to stay within your allotted space.
- You will be provided a Vendors ID tag, which must be worn at all times throughout the event. ONLY TWO (2) Vendors will be allowed per booth. Any additional persons will need to purchase tickets. ID Tags may be picked up on April 14th, 2012 at the HEIVA I UTAH Registration Table.
- SET-UP: Each Vendor will be provided with one skirted (1) table and two (2) chairs. You are responsible for your own booth set-up, and maintaining a clean and organized area.
- CLEAN-UP/BREAK DOWN: Your area must be clean, and you must dispose of any trash at the end of the day to receive your cleaning deposit of \$50.
- Absolutely NO FOOD OR DRINK can be sold at the Craft/Vendor Booths.

NAME OF COMPANY \_\_\_\_\_  
 CONTACT PERSON \_\_\_\_\_  
 MAILING ADDRESS \_\_\_\_\_  
 CONTACT PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

PLEASE LIST CRAFTS YOU WILL BE SELLING:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**ARTS & CRAFTS BOOTH FEES: ONLY MONEY ORDERS AND CASHIER’S CHECKS ARE ACCEPTED!!**  
**BOOTH FEE \$150 (INCLUDING \$50 REFUNDABLE CLEANING DEPOSIT)**

**VENDOR STATEMENT OF ACCEPTANCE**

I, \_\_\_\_\_ hereby agree to abide by the Arts & Crafts Vendor Rules & Regulations and other guidelines as established by HEIVA I UTAH. I have read the cancellation notice to understand I must cancel on or before APRIL 1, 2012 for a refund.

\_\_\_\_\_  
 Signature of Applicant Title Date

All payments must be in the form of a cashier’s check or money order, made payable to: **HEIVA I UTAH**, and mailed to the following address: **P.O Box 18613 Kearns, UT 84118** Receipt of payment will be emailed. Online information is provided at; [www.tehamata.com](http://www.tehamata.com) under Heiva I Utah’s page.

**DO NOT WRITE BELOW - FOR USE STAFF**

Date \_\_\_\_\_ Amt \_\_\_\_\_ CC/MO# \_\_\_\_\_ REC'D BY \_\_\_\_\_